

# Rancho Adobe Fire Protection District

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**MINUTES OF THE REGULAR BOARD MEETING  
JANUARY 21, 2009 — 7:00 P.M.  
COTATI FIRE STATION - #1 EAST COTATI AVE.  
COTATI, CALIFORNIA**

**I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

Chairman, Ed Gee, called the Regular Meeting to order at 7:00 p.m.  
The agenda for this meeting was posted on January 16, 2009.

Roll Call:

Directors Present: Robert Rippin, Bob Dunne, Mark Hemmendinger, Ed Gee, Michael Caruana, Harold Griffith,

Directors Absent: Brian Proteau

Conducting the Minutes: Jennifer Ober

Pledge of Allegiance said.

**II. ORAL AND WRITTEN COMMUNICATIONS**

A. Citizen Business/Public Comments on Items not appearing on Agenda

A Penngrove citizen, Mr. John Berry, attended the meeting to thank the firefighters who helped save his life on September 15<sup>th</sup>. Mr. Berry had a heart attack and within five minutes of his call, the fire department was there. He expressed his gratitude and offered to support the District in any way.

B. Correspondence and/or Presentations

Items of correspondence were contained in Board packets.

**III. APPROVAL OF MINUTES**

A. Regular Meeting of December 17, 2008

Motion moved by Mr. Griffith and seconded by Mr. Hemmendinger.

Motion Carried: Aye 6 No 0 Abstain 0 Absent 1

**IV. CONSENT CALENDAR**

A. Ratification of Claims and Journal Vouchers

Motion moved by Mr. Dunne and seconded by Mr. Hemmendinger.

Motion Carried: Aye 6 No 0 Abstain 0 Absent 1

## V. ADMINISTRATIVE COMMUNICATIONS

### A. Chief's Report

Chief Treanor read from his written report provided to the Board and the Public. He noted that the next Long Range Planning Committee Meeting is scheduled for February 4<sup>th</sup> at 4:00 p.m. at the Penngrove Station.

Chief Treanor reviewed with the Board the Staff Report included in the packets. He stated that if we have a non-profit organization, and if they buy the fire apparatus and register it, then give it to the District, the vehicle is not subject to sales tax. In our case we have about \$30K in sales tax and we've deferred paying those taxes because the Association is working towards becoming tax exempt. The District has been putting through extensions on getting the apparatus registered, and we are now at a point where we need to either pay the tax or not. Because the State is proposing an increase in sales tax to 9%, there is a chance we'll have to pay more taxes. The Association has the state number, however they are awaiting the IRS piece to be completed, and this could still take some months to process. BC Davidson noted that the DMV will also begin charging \$50/month for the extensions come February. Mr. Gee reminded the Board that they have already factored in the sales tax to the cost of the vehicles.

Mr. Dunne noted that the tax was due when we received the vehicles, and though we are waiting for the tax exempt status, they probably won't approve it since we didn't have the exemption back then. He also stated that the Association can't show that they paid for a large portion of the vehicles. BC Davidson replied that the Association would be the primary fundraising entity to try and pay back the loan at \$75K per year. The money is in the bank, stated Mr. Dunne, and perhaps we should just pay it. BC Davidson commented that we have until the end of February to figure out what to do. Mr. Dunne would like this item on the February agenda and asked the Board to consider that we may have interest to pay in the end. Mr. Gee noted that we have our DMV extensions through the end of February and we aren't going to get our IRS number by then, so logically we should just pay this money between now and the end of February. Chief Treanor did not want to write the check until he addressed the Board with the issue. His suggestion is to just go ahead and pay the money. Mr. Dunne does not think we will accrue any interest at this time and thinks we should wait until the end of February to make the payment.

### B. Director Reports

There was no report filed by the Directors.

### C. Budget Report

There is 50% of the fiscal year remaining, and the budget is at 49.17%. We still have over \$100K outstanding from the State for Strike Teams, noted Chief Treanor. We are hoping that the next tax deposit is what it's supposed to be. Mr. Griffith suggested that a budget meeting be scheduled prior to the next Board meeting so we can do some contingency planning. Mr. Hemmendinger also commented there was going to be a decrease in the CalPERS plan as well.

### D. Firefighters' Association Report

BC Davidson cited the Crab Feed is this weekend and all are invited to crack on Friday at 5:30 and the event begins at 6:00 p.m. on Saturday.

### E. Support Volunteers

Ms. Dawn Davis noted that the Support Volunteers are continuing to train on the second Tuesday of the month. They are also focusing on getting more drivers for the

rehab unit. The unit responded to a fire call on December 20<sup>th</sup> and it was a good

*Administrative Communications Continued:*

experience to have those folks see how everything is working and making sure they have everything they need. This past Tuesday they did extensive training on the new unit and learned how to do the weekly and monthly checks.

F. Firefighter's Union Report

The employment contract is in its last six months and the MOU will need to be discussed soon, stated Captain Bill Adams. Mr. Gee asked to set a date to begin meeting.

**VI. ADJOURNMENT**

With no further business to discuss, the Regular Board Meeting was adjourned at 7:38 p.m.

Motion moved by Mr. Caruana and seconded by Mr. Dunne.

Motion Carried: Aye   6   No   0   Abstain   0   Absent   1  

Date Approved:           2/18/09